

## Current Experience

### Assets School Honolulu, Hawaii

#### High School Principal (2009 – Current)

##### Students

- Responsible for counseling/discipline for 120+ high school students
- Interview and select new students

##### Teachers

- Manage 22 high school faculty and staff
- Provide professional development and ongoing training
- Provide teacher evaluation and feedback to promote best teaching practices

##### Parents

- Communicate and provide opportunities for parent education

##### Program

- Ensure that the mission of the school is fulfilled in our daily practice
- Develop and implement program and curriculum changes
- Manage the high school budget and program
- Create the master high school schedule
- Hire new faculty
- Orchestrate planning committees for major school events such as graduation
- Facilitate accreditation and/or other school review processes

##### Community

- Serve on accreditation teams
  - Haleakala Waldorf School, Feb. 2014
  - Kamehameha Schools Kapālama, Feb. 2011
- Serve as a member of the ILH Board of Directors
  - Participated in strategic planning retreat (January 2012)

##### Schools of the Future Grant (SOTF)

- Co-wrote the SOTF grant awarded to Assets in 2010
- Implement the goals and initiatives of the grant into the K-12 program
- Provide ongoing feedback, evaluation of progress, and renewal applications each year of the grant

## Education

### Doctorate of Education in Professional Practice – *anticipated July, 2014*

University of Hawaii at Manoa

- G.P.A. 4.00 out of 4.00

### Master of Education, Educational Foundations/Leadership – August, 2009

University of Hawaii at Manoa

- G.P.A. 4.00 out of 4.00 with four A+ grades

### Master of Arts, Information Learning Technology – August, 2002

University of Colorado at Denver

- Graduated with honors
- G.P.A. 4.00 out of 4.00

### Bachelor of Arts, Mathematics – May, 1996

University of Northern Colorado

- Area of Emphasis: Elementary and Middle School Education
- Interdisciplinary Minor in Science and Language Arts

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## **Prior Teaching Experience**

### **Assets School**

Honolulu, Hawaii (2001 – 2009)

#### **Teacher/Administrator**

##### **Mathematics & Technology Teacher (2001-2009)**

- Taught math and technology courses to high school students
- On-campus Mentor for Assets mentorship program, technology based

##### **Admin Intern (2008 – 2009)**

- Planned and facilitated faculty meetings
- Assisted with accreditation process
- Supported teachers with curriculum and classroom management strategies
- Attended planning sessions during the summer
- Connected assessment and student observations to strategies for learning

##### **Professional Development Team (2006 - 2007)**

- Assisted in planning the school calendar
- Determined topics for professional development for faculty

##### **High School Leadership Team (2007 – 2009)**

- Supported the high school principal
- Managed major school events
- Assisted with problem solving and decision making about school policies
- Led profile groups, review student assessment, edit final student profiles

##### **High School Technology Support (2001 – 2009)**

- Developed and conducted technology workshops for teachers and visitors
- Troubleshoot technology glitches
- Assisted teachers with integrating technology into their curriculum
- Supported teachers with PowerGrade and PowerSchool
- Created faculty website and updated weekly
- Inputted updated assessment data into database

##### **Manage Assistive Technology Program (2002 – 2009)**

- Trained teachers and students on how to use and integrate technology tools
- Provided access to technology tools
- Researched and learn new technology tools or upgrade current applications
- Presented workshops and lectures to parents and visitors to Assets about study skills and assistive technology

### **Newton Middle School**

Littleton, Colorado (1996 – 2001)

#### **Teacher**

- Five years teaching middle school math and science
  - Published three technology-based curricular units that were distributed to every middle school math teacher in our school district
  - Pioneered the use of computer projection systems in a classroom, which changed the technology goals of my school to include a projection system for every classroom
  - Initiated individual teacher websites for students and parents to access grades and other classroom information
  - Organized extended field trips for outdoor education programs
  - Team taught integrated units and organized student presentations for parents
  - Assisted in the development of a new school-wide math placement program
  - Assisted in hiring new staff
  - Chairperson for 7<sup>th</sup> grade
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## **Professional Conferences & Presentations**

### **“Assets School and the IC Map”**

- Co-Presented at the SOTF Col Quarterly Meeting (September 2013)

### **“Using Digital Tools to Meet the Needs of Individual Learners”**

- Presented this session at the Punahou Brain Symposium (June 2012)

### **“Practicing Differentiation in the Classroom” (May 2012)**

- Presented this ½ day workshop for Hawaii Preparatory Academy

### **“Supporting Diverse Learners in the 21<sup>st</sup> Century Classroom”**

#### ***Presented this workshop or sessions to the following:***

- Schools of the Future Conference (October 2013)
- MISO Conference (October 2013)
- International Dyslexia Association Conference Session (October 2012)
- Fortune Academy, Indianapolis (October 2012)
- Horizon Academy, Kansas City (October 2012)
- Hawaii Preparatory Academy Lower School (May 2012)
- Assets School K-8 (April 2012)
- University of Hawaii in-service Teachers (February 2012 and 2013)
- Punahou Middle School Faculty (January 2012)
- Mid Pacific Institute Elementary Faculty (January 2012)
- St. Andrew’s Priory Faculty (November 2011)
- Bridges Academy Faculty, LA, California (November 2011)
- Hawaii Preparatory Academy Parents and Faculty (October 2011)
- Punahou Brain Symposium (June 2011)

### **University of Hawaii M.Ed. Students (May 2011)**

- Presented to Cohort graduate students “Challenges of a New Principal”

### **International Dyslexia Association (November 2011)**

- Co-Presented session at during special symposium for heads of school on “Connecting Dyslexic Learners for Growth and Transition”
- Presented a series of free webinars, following IDA conference, to build relationships between LD schools and our students

### **School’s of the Future Conferences (2008, 2009, 2010, 2011)**

### **Hawaii Resource Center (April 2011)**

- Presented session on “Assistive Tech for Middle and HS Students”

### **Hawaii Association of College and Career Guidance Conference (April 2011)**

- Co-Presented session on “Transition to College for LD Students”

### **Association for the Education of Gifted Underachieving Students (March 2011)**

### **International Dyslexia Association Conferences (October 2009 & 2010)**

### **Hawaii Association of Independent Schools Conference (October 2010)**

- Co-Presented session on “Growing a Garden of Online Communities”

### **Cambridge Leadership Summit for LD Schools (July 2010)**

- Co-Presented proposal to create an online global network of LD schools

### **International Society for Technology Education Conference (June 2010)**

### **National Association of Independent Schools Conference (February 2010)**

### **Native Hawaiian Technology Conference, (January 2008)**

- Presented session on “Tools for Learning”

### **Technology, Reading and Learning Differences Conference (November 2007)**

### **Joan Sedita’s “Key Three” Comprehension Strategies (August 2007)**

### **Inspiration/Kidspiration Workshops for Hawaii’s Catholic Schools (2006)**

- Created all Instructional materials, conducted half-day workshops ten times

### **Technology/Study Skills Workshops for Osaka University (2004-2008)**

### **CCTM – Colorado Council of Teachers in Mathematics (1995)**

- Presented session on “Teaching Tessellations with Technology”
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## **Professional Memberships**

**ISTE - International Society of Technology Education**  
**HSTE - Hawaii branch of ISTE**  
**IDA - International Dyslexia Association**  
**HIDA - Hawaii branch of IDA**  
**CEC - Council of Exceptional Children**  
**ASCD - Association for Supervision and Curriculum Development**  
**NASSP - National Association of Secondary School Principals**  
**AEGUS – Association for the Education of Gifted Underachieving Students**

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## **Additional Professional Development**

### **School Visits**

Fortune Academy, Indianapolis, IN (October 2013)  
Horizon Academy, Kansas City, KA (October 2013)  
Westmark School, Los Angeles, CA (October 2013)  
Bridges Academy, Los Angeles, CA (November 2011)  
Men-Pen High School, Menlo Park, CA (February 2010)  
Seattle Academy, Seattle, OR (November 2009)

### **Workshops**

- Understanding ADHD – Dr. Tom Powers
  - From ABC to ADHD – Dr. Eric Tridas
  - Learning to Lead & Strategic Planning – Donna Ching
  - Resilience – Robert Brooks
  - Nurturing Stress Hardiness in Ourselves – Dr. Robert Brooks
  - “Key Three” Comprehension strategies – Joan Sedita
    - Completed advanced course and became a certified trainer
  - Teaching Literacy – Joan Sedita
  - From Words to Works: Developing Writing Skills – William Van Cleave
  - 6 traits +1 reading and writing across the curriculum – Ruth Culham
  - Reading in the Content Areas
  - Read Write Connection – Maureen Auman
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## **Grants & Awards**

**Nominated for 40 under 40 Pacific Business News Award, 2012**  
**Schools of the Future Grant, 2010 – current**

- Co-wrote the SOTF grant Assets was awarded, renewable for five years
  - Year one, Assets was awarded \$45,000
  - Year two, Assets was awarded \$71,400
  - Year three, Assets was awarded \$71,400
  - Year four, Assets was awarded \$75,000
  - Year five, Assets was awarded \$75,000
- Assisted in further fundraising for grant initiatives raising an additional \$100,000+

**College of Education Dean’s Award, 2012**  
– \$3,000 Scholarship Award

**Nominated for ASCD Outstanding Young Educator Award, 2011**

**Best Buy Grant, 2005**

- Co-wrote a \$17,500 grant Assets was awarded from thousands of entries

**National Radio Shack Teacher of the Year Award, 2005**

**Nominated for “Colorado Council Outstanding Math Teacher Award”, 1998**

**Nominated for “National Salle Mae First Year Teaching Award”, 1997**

**Outstanding Future Educator Award, 1996**

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